



Institutional Contact Information

**Please mail this completed form as soon as possible to
Guaranteed Education Tuition Program**

PO Box 43450
Olympia, WA 98504-3450
or fax to 360-704-6273

Name of University

☐ **FISCAL POINT OF CONTACT**

☐ **PERSON RESPONSIBLE FOR INVOICING**

Name	Department and Title
Mailing Address	E-mail Address
City	Phone Number
State and Zip Code	Fax Number

☐ **FINANCIAL AID POINT OF CONTACT**

☐ **PERSON RESPONSIBLE FOR INVOICING**

Name	Department and Title
Mailing Address	E-mail Address
City	Phone Number
State and Zip Code	Fax Number

- You will receive an email with instructions on how to access our Eligibility Roster online. This will assist you in verifying a student's number of available units and their GET eligibility. We can only allow two registered users per school. Please update your school's contact information when personnel changes occur.
- If you have any questions about this form, or about invoicing the GET Program, please call 800-955-2318, prompt 2, Monday through Friday, 8 a.m. to 5 p.m., PST (excluding state holidays).